



**GOVERNMENT OF KERALA**

**Abstract**

Norka Department-Loka Kerala Sabha-Plan Scheme 2019-2020-Administrative Sanction - Orders issued.

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**NORKA (A) DEPARTMENT**

**സ.ഉ.(സാധാ) നം.234/2019/നോർക്ക** Dated,Thiruvananthapuram, 25/05/2019

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Read:- 1) Letter No. 1331/LKS/2019/Roots from the Chief Executive Officer, dated 03.04.2019.

2) Minutes of the Department Working Group held on 06.05.2019.

**ORDER**

Loka Kerala Sabha is a grand initiative of Government of Kerala for channelizing and converging thought process for finding pragmatic solutions to issues and to buttress developmental interventions. All MLAs from the State, all MPs from the State, 140 Non-Resident Keralites from different walks of life from around the world along with 30 special invitees are the members of Loka Kerala Sabha. The main objective of Loka Kerala Sabha is to tap the rich information and experience potential of this eminent group to engage in extensive deliberations on various issues. It is intended not just to find solutions to socio-economic issues faced by the State, but also to conceptualize new developmental initiatives which could be emulated by India and other States. State of the art and globally successful best practices would be discussed for most pragmatic introduction in the State.

2) Loka Kerala Sabha Secretariat, the administrative support mechanism for the Sabha, consisting of professional and dynamic officials will co-ordinate, support and facilitate all activities related to convening of the Sabha. Resolutions adopted by the Sabha would be meticulously followed up by the secretariat and would ensure that logical conclusion has been achieved in each

one of them. All major activities and outcome of the Sabha would be facilitated through a very sophisticated website and dedicated communication channels. Rich and comprehensive documents of all kinds will be the main by product of the Sabha so that the stakeholders from all spheres of life could encapsulate elaborate proceedings of the Sabha. Institutions of international repute will be co-opted for effective channel of communication and interaction with different world regions identified. There are 7 standing sub-committees of the Sabha with the following assignments.

- i. Loka Kerala Sabha administration and Kerala Development Fund Creation
- ii. NRK investment and security
- iii. Rehabilitation and post return income generation programs
- iv. Quality and prospects of migration
- v. Migrant's law and welfare of migrant women
- vi. Migration and cultural exchanges
- vii. Issues of Keralite diaspora within India.

3) These subject based standing committees are the key pillars of the Sabha which would periodically meet and update their discussions and documentation. Detailed reports with recommendations on specific interventions would be submitted to Government in a time bound manner.

4) In the current financial year, the allotment for Loka Kerala Sabha is Rs. 500,00,000 /-(Rupees five hundred lakh only) in the Head of Account 2230-01-103-90. As per the letter read first above, the Chief Executive Officer, Norka Roots has submitted proposal for Administrative Sanction for the scheme for the financial year 2019-2020. The Department Working Group held on 06.05.2019 considered the proposal and agreed to issue administrative sanction

for Loka Kerala Sabha subject to the conditions stipulated below and according to the following components as approved by the Working Group.

**Conditions:**

(i) All civil works will be implemented by the accredited agencies in accordance with the guidelines issued by the Finance Department.

(ii) IT infrastructure development will be done through Central Procurement Portal.

(iii) Arrangements for the conduct of the event will be made after getting approval from the Empowered Committees concerned.

iv) Detailed cost and component break up will be made available before implementation and all expenditure will be based on actual necessity only.

Sl No.	Component	Amount in Rupees
I	<b>Loka Kerala Sabha Secretariat</b>	<b>95,50,000/-</b>
	<b>1.Office Setup</b>	
	Cubicle works	2,70,000/-
	Electrical network works	80,000/-
	False ceiling	1,25,000/-
	Civil works including tile laying, Painting, partition etc	4,00,000/-
	AC Installation	2,00,000/-
	Setting up of Office Rooms, Mini Conference Hall with furniture	7,75,000/-
	Miscellaneous (Name board, Sign Board, Carpet etc)	6,00,000/-
		<b>24,50,000/-</b>

<b>2. IT Infrastructure</b>		
Purchasing of Desktop (2 x 30,000 )	60,000/-	
Laptops (3 x 30,000)	90,000/-	
Projector (1 no)	70,000/-	
Scanner (1 no)	30,000/-	
Heavy duty printer, Networking, Internet, Software trouble shooting support, mike, podium etc	250000	
	<b>5,00,000/-</b>	
<b>3. Salary of LKS staff</b>		
Assistants (2x 30,000 x 12)	7,20,000/-	
1 Special Officer (42,305 x 12)	5,07,660/-	
Expected Hiring of staff for LKS events	17,72,340	
Hiring experts for the feasibility and viability study of the proposals submitted by Standing Committees and to execute the plans.	25,00,000/-	
Accommodation, Contingency and other expenditure for standing committee members	5,00,000/-	
Other office expenditure and Contingency	6,00,000/-	
	<b>66,00,000/-</b>	
<b>II</b>	<b>Implementation of Standing Committee Recommendations</b>	<b>100,00,000/-</b>
	1.NRI Investment company	25,00,000/-

	2.NRI Co-operative society and NRI Construction company	30,00,000/-	
	3.High power committee	5,00,000/-	
	4.NRI Women Cell	10,00,000/-	
	5.Pre-embankment Office at airports	15,00,000/-	
	6.Migration Facilitation Centre at Passport Offices	15,00,000/-	
		<b>100,00,000/-</b>	
<b>III</b>	<b>Convening of Loka Kerala Sabha</b>		<b>30450000</b>
	1.Maintenance of Website	4,50,000/-	
	2.Co-ordinating with participating agencies, Publicity, Media management, Documentation, printing and Stationery	20,00,000/-	
	3. Event Management Agency  (For 351 delegates. Nearly 150 Staff sourced from Various Government Departments plus media.)  <u>Venue/s arrangement</u>  Arrangements in Niyamasabha such as platform for arranging 500 seating capacity, light & sound, media area setting, TV displays, arrangements in dining area, carpet, AC installation, Generator, Agency coordination charges etc)  <u>Sub hall arrangements</u>  Setting up of banquet hall,	138,00,000/-	



backdrops, housekeeping internet & Wi-fi arrangements, flower decoration, kiosk set up and other related expenses	
<u>Collateral</u>	
(bags, memento, identity card, letter head & envelope, badges(official & supporting staff) etc.	
<u>Food</u>	
2 days' breakfast, refreshments (2 times each) lunch and dinner for delegates and supporting staff.	
<u>Transportation</u>	
(Vehicle at the venue 10 nos for 5 days, calculated 14 hours, for 150 Kms) 8 nos of air conditioned Volvo buses for 2 days for delegates.	
4. Airfare for delegates (in contingency) (110 persons x 40000) [Rounded]	45,00,000/-
5. Accommodation (250 persons x 4500 x 4 days + contingency)	45,00,000/-
6. Hiring supporting staff, vehicle and Other miscellaneous expenditure	12,00,000/-
Unexpected expenses	40,00,000/-

5) Government have examined the matter in detail and are pleased to accord administrative sanction for Loka Kerala Sabha for the financial year 2019-'20 at

a total cost of **Rs. 500,00,000 /-(Rupees five hundred lakh only)** from the Head of Account 2230-01-103-90 (Plan) according to the above components approved by the Department Working Group, subject to the conditions mentioned in (i) to (iv) at para (4) above:

(By order of the Governor)

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ജോയിന്റ് സെക്രട്ടറി

✓ Chief Executive Officer, Norka Roots, Thiruvananthapuram.

Principal Accountant General (Audit), Kerala, Thiruvananthapuram.

Planning & Economic Affairs Department.

Finance Department.

Norka (B) Department.

Information & Public Relations (Web & New Media) Department.

Stock File/Office Copy.

Forwarded /By order

  
Section Officer